



REQUIREMENTS TO OPEN A NEW ACCOUNT

Corporations (for profit/non-profit)

- ❖ **COPY** Of The Sales Tax Permit (**Must Required For Audit Purpose**)
- ❖ **COPY** Of The Tax Exempt Certificate /Sales Tax Letter (For Non profit Organization)
- ❖ Online Verification of Status/Good Standing
- ❖ Tobacco Permit Required (As Per Requirement)
- ❖ Must Need The Signature / Title Of A Purchaser (Owner / Employee whomever information is provided)

Information Needed from Signers (OWNER / PRESIDENT)

Owner / President Name

Legal Business Name (CO-OPERATION)

DBA Name (Business / Store)

Business Address

Mailing Address (If Different from Business Address)

Shipping Address (If Different from Mailing Address)

Contact Number (Business) / Fax Number / Residential Phone Number

Copy Of The State Issued Drivers License

Secondary Form of Identification: (PURCHASER / AGENT)

- ❖ Name
- ❖ Residential Street Address
- ❖ Residential Phone Number
- ❖ Cell Phone Number
- ❖ Copy Of The State Issued Drivers License
- ❖ Employer Photo Identification Card (If Available)
- ❖ Email Address

For Further Queries Please Contact Management.